



JOB ANNOUNCEMENT AND DESCRIPTION LEAD COMMUNITY ORGANIZER

Position

Lead Community Organizer for Peninsula Interfaith Action (PIA), working with congregations and neighborhood groups for community change on the Peninsula. (See our website www.piapico.org for a further description of PIA.)

Primary Responsibilities

Teach community organizing skills to diverse community leaders and move organizing teams through local community actions. Develop PIA's leadership and organizational capacities by providing training, advice and consultation to PIA's membership.

Under the direct supervision of the Executive Director, a PIA organizer fulfills these responsibilities:

Develop Local Leaders and Organizations

Develop and train core teams of leaders in congregations and communities where PIA works.

Conduct 20 one-to-one meetings per week with community members.

Support the development of a Local Organizing Committee (LOC) in each of five to eight member congregations.

Work with clergy to support social justice efforts in their congregations.

Assist and train leaders in a process of visiting members of their congregational communities through one-to-one visits.

Assist and train leaders in running and evaluating their own LOC meetings.

Guide Local Leaders in Identifying and Researching Issues and Developing Solutions

Assist and train leaders in setting priorities about community problems discovered through one-to-one visits, researching community issues, identifying potential solutions, and taking effective action to implement change.

Assist and train leaders in building relationships between congregations in order to form effective city-wide, county-wide, and PIA-wide organizing efforts.

Develop Other Organizers

Develop and train less experienced organizers in the craft of community organizing.

Expansion of PIA and Fundraising

Build the membership base of the organization by helping recruit new member congregations.

Assist and train leaders in fundraising efforts for greater organizational ownership and self-sufficiency.

Assist in overall fundraising, including grant writing.

Accountability

Write weekly staff reports, participate in weekly staff meetings, and participate in PICO National Network professional development sessions.

Other Duties

Carry out other duties as assigned by the Executive Director.

Skills and Experience Required:

- at least three years of community organizing experience
- ability to work with religious congregations
- experience working with diverse ethnic communities
- ability to develop meaningful and productive personal relationships
- ability to challenge and be challenged
- ability to facilitate team-building
- ability to analyze public policies and institutions
- self-discipline and ability to structure own time
- bilingual in English and Spanish

Important

Full time, with considerable evening work.

Compensation and Benefits: Competitive salary, depending on experience; benefits include excellent health plan and retirement plan.

Contact Information

Mail, fax or e-mail resume and cover letter:

Peninsula Interfaith Action

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